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## ORGANIZATION BULLETIN

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**To:** *All Oilfield Personnel, Distributors and Customers*

**From:** *Steve Heintz – VP Sales and Marketing*

**Date:** *August 20, 2004*

**Subject:** *Flange Spacer Rings*

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It has been brought to our attention that the spacer rings we supply for use outside the bolt circle are not being used. These have been supplied for use with a flexitalic gasket. The purpose of these rings was to reduce shear stress on the flange when it compresses the gasket. We have found that in most cases these are being lost and they are rarely being used. We have also seen that they hinder the sealing mechanism on some high pressure flanges.

Therefore we are discontinuing shipping the spacer rings with all flange faces and flange sets. These rings were very inexpensive and so there will be no change in the price of flange faces or sets.

This change does not include raised face spacer rings since these are not the same kind of spacer ring. We will continue to require and special order raised faced spacer rings for use with raised faced flanges.

Regards,

A handwritten signature in blue ink, appearing to read 'Steve Heintz', is positioned above the printed name.

**Steve Heintz**  
**Vice President**